

UNITARIAN UNIVERSALIST CHURCH WEST (UUCW)

13001 WEST NORTH AVENUE, BROOKFIELD, WISCONSIN 53005

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ARTIST'S CONTRACT FOR ART EXHIBITION

The UUCW Community Room Art Gallery provides art exhibition opportunities for visual artists in our wider community and makes art available for the enrichment of the congregation. The gallery's exhibit space may also be used to advance the social justice mission of the church by hosting justice-themed exhibits by local and non-local artists and organizations.

GALLERY GUIDELINES:

1. While the primary purpose of the exhibition is not to make sales, the artist may sell the work at his/her option. UUCW will receive a 15% commission on any sales made through the exhibition.
2. It is the responsibility of the artist to provide the artworks ready-to-hang.
3. All art works must be able to be hung from the hooks, which attach to the rails on the north and south walls of the Community Room.
4. Since the exhibition hall (Community Room) is a multipurpose room used for a variety of activities, framed work protected by glass is advised, but not required.
5. A representative of UUCW's Art Gallery Team will be available to help install the exhibition and to take it down, but the artist is responsible for making sure it is done properly.
6. UUCW will provide \$2500 of insurance for lost, stolen, or damaged artwork and any liability of UUCW is limited to said amount. The artist may provide additional insurance for their artwork, at the artist's own expense, if desired.
7. It should be understood that no security guard is provided while the building is open for the various functions that take place here.
8. As an addendum to this contract, the artist must provide a price list of all work displayed whether or not it is being offered for sale.
9. The artist is also responsible for paying any taxes or license fees.
10. Since UUCW does not have storage space for artworks, they must be picked up promptly upon the completion of the exhibit dates.

Artist's name: _____

Address: _____

Telephone: _____ E-mail: _____

Exhibition dates: _____ through _____

I have read and accept the above conditions:

Date: _____

(Signature of artist)

UUCW representative: _____
Signature and Title

Date: _____

Revised: February 2011