

**Unitarian Universalist Church West  
Board of Trustees  
Meeting Agenda**

**Thursday April 25, 2024 – 7:00 PM**

**Zoom Link: <https://zoom.us/j/97338727438>**

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|---|---|----------------|
| <b>1. Meeting Opening</b>   |   | <b>7:00 pm</b> |
|   | <ul style="list-style-type: none"><li>a. Establish quorum</li><li>b. Chalice lighting (Barb)</li><li>c. Check in</li><li>d. Acknowledgment of online guests and Open Member input - <i>Bylaws section V.E.2. Each Member may attend and speak before any meeting of the Board, committee or task force established by the Board, except properly called closed meetings. Each Member's speaking time under this provision is limited to three minutes, unless extended by majority vote of the body.</i></li><li>e. Modifications to agenda</li><li>f. Review Board Covenant (Lynn)</li></ul> |                |
| <b>2. Introduction and Welcome - Rev Jill Braithwaite</b>                     |   | <b>7:15 pm</b> |
| <b>3. Consent Items</b>   |   | <b>7:40 pm</b> |
|   | <ul style="list-style-type: none"><li>a. Minutes: 3/28/24 meeting*+</li><li>b. Membership record: accept membership changes for April*+</li><li>c. Treasurer's Report for March*+</li><li>d. Minister's Report*</li><li>e. Church Administrator's Report*</li><li>f. ET Draft Minutes*</li></ul>  |                |
| <b>4. Best Practices Video viewing and brief discussion</b>                   |   | <b>7:50pm</b>  |
| <b>5. Discussion Items (1.5-Hour Available)</b>                               |   | <b>8:10 pm</b> |
|   | <ul style="list-style-type: none"><li>a. Brief Stewardship report of ongoing activities for the Pledge Drive (Leslie P, Vicki B and Lynn K)</li><li>b. UUA Annual Meeting discussion – do we want to have a congregational vote before we send delegates?</li><li>c. Annual Awards (Kathy W and Barb H) * +</li><li>d. Planning for April 28 Congregational Meeting</li><li>e. Planning for June 2 Annual Meeting</li><li>f. Update from Board Goal subgroups</li><li>g. Discussion with Rev Jill</li></ul>   |                |
| <b>6. Updates</b>   |   | <b>8:50 pm</b> |
|   | <ul style="list-style-type: none"><li>g. Board Calendar</li><li>h. Church Events (Barb)</li><li>i. Board Presence for May (Rob)</li></ul>   |                |
| <b>7. Special Recognitions</b> (Lynn)   |   |                |
| <b>8. Communication Plan:</b> Follow-up on action items from previous meeting |   |                |
| <b>9. Adjourn</b>   |   | <b>9:00 pm</b> |
- \*Accompanying document(s) +Vote required

## **UUCW COVENANT OF THE BOARD OF TRUSTEES**

To carry out our responsibilities, we the members of the Unitarian Universalist Church West Board of Trustees, make these promises to each other about how we act and interact, so that we may do the important work of governance with honor and integrity. We covenant:

- To work together in common purpose to promote the mission and vision of the congregation
- To commit ourselves to the building of Beloved Community, knowing it is the ‘secret sauce’, by using the lenses of anti-racism and undoing white supremacy culture to counter systemic oppression.
- To constructively inspire and challenge each other to be our best selves...encouraging spiritual and personal growth, holding each other in high esteem and trust, and treating each other with kindness
- To listen actively and deeply to each other with curiosity, speak directly and authentically to each other, so that we may ‘disagree well’
- To support leadership at all levels, respecting the work undertaken by each committee, team, taskforce, staff person and/or minister
- To maintain open-mindedness and a willingness to grow, to learn and to be changed
- To make Board processes transparent—ensuring actions and decisions of the Board are communicated to members openly and intentionally and welcoming any who wish to attend board meetings
- To come to meetings prepared and energized to do the work of the Board
- To stay connected to, and actively involved in, the life of the church community, seeking to hear and understand the varied points of view within the congregation, and acting as ambassadors for UUCW to all who enter
- To take responsibility for Board decisions, supporting the group process outside board meetings by speaking with ‘one voice’

If our covenant is broken, we agree to acknowledge and resolve it quickly with kindness, that we might ‘forgive ourselves and each other, and begin again in love.’\*

*Board Approved 10/24/2023*

### **Board 2023-2024 Goals**

The Board unanimously approved the following goals for 2023-24, with specific supporting actions to be developed that are inclusive, anti-racist, and grounded in UU values:

1. Role Clarity: defining and communicating various leadership roles at UUCW
2. Advance the new/revised Mission and Vision of UUCW
3. Develop a 5-year strategic financial plan